

BYLAWS NORTH SLOPE IÑUPIAT EDUCATORS ASSOCIATION

ARTICLE I: NAME OF ORGANIZATION

The name of the Organization shall be North Slope Iñupiat Educators Association, hereinafter referred to as NSIEA.

ARTICLE II: PURPOSE

The primary purpose of the NSIEA is to support and be a voice of North Slope Iñupiat Educators and to serve as an advocate for North Slope Iñupiat Education.

ARTICLE III: MEMBERSHIP

- SECTION 1. Certified Educators: Membership will be open to North Slope Iñupiat involved in education, who have or are in the process of attaining a Type A/B/C or I Certificate. Certified members will be voting members.
- SECTION 2. Degreed Members: This membership will extend to those North Slope Iñupiat who have a degree in other areas and are working in the field of education. Degreed members will be voting members.
- SECTION 3. Associate Members: This organization will be open to other North Slope Iñupiat as associate members who are interested in the goals of this organization. Associate members will be voting members.
- SECTION 4. Affiliate Members: This organization will be open to others as affiliate members. Affiliate members will be non-voting.
- SECTION 5. Honorary Members: Honorary membership will be extended to North Slope Iñupiat Elders. Honorary members will be voting members.
- SECTION 6. Membership Fee: All members: Certified, Degreed, and Associate members will be required to pay an annual membership fee of \$25.00 and will receive one vote. All Affiliate members will be required to pay a \$15.00 membership fee. Honorary members shall not be required to pay a membership fee.

ARTICLE IV: BOARD OF DIRECTORS

- SECTION 1. Election of Board Members: The Board of Directors shall be elected by membership at large during the annual meeting. The Board of Directors shall consist of seven (7) members.
- SECTION 2. Officers: The Board of Directors of NSIEA shall include: President, Vice President, Treasurer, Secretary, an Honorary member and two additional members. Officers shall be elected by and from members of the Board.
- SECTION 3. Terms of Office: The terms of office for the Board of Directors shall be staggered, as determined by the Board of Directors. Three (3) seats will be for three (3) years, three (3) seats will be for two (2) years, and one (1) seat will be for one year. After the initial election, director seats will be three (3) year terms of office.
- SECTION 4. Removal of Officers: Any Board of Director member elected by the membership may be removed for being absent without cause for three consecutive meetings.
- SECTION 5. Vacancy: A vacancy in any position of the Board of Directors because of death, resignation or removal shall be filled by the Board of Directors for the unexpired portion of the term.
- SECTION 6. President: The President shall preside at all meetings of the Board of Directors, and may sign all letters, reports, and other communications of the North Slope Iñupiat Educators Association. The President shall perform other duties as may be prescribed by the Board of Directors.
- SECTION 7. Vice President: The duties of the Vice President shall be to represent the President in assigned duties and to substitute for the President during his or her absence, he or she shall perform such duties as from time to time as may be assigned by the President or by the Board of Directors.
- SECTION 8. Treasurer: The duties of the Treasurer shall be the custodian of all NSIEA funds. He or she shall work closely with the appropriate staff to assure expenditures are authorized. The Treasurer will perform other duties as may be prescribed by the President or the Board of Directors.
- SECTION 9. Secretary: The duties of the Secretary shall be to record the minutes of the meetings of NSIEA and any other duties as assigned to him or her by the President or Board of Directors.
- SECTION 10. Honorary: The honorary member will represent the concerns of the North Slope Iñupiat Elders.

ARTICLE V: QUARTERLY MEETINGS

- SECTION 1. Regular Quarterly Meetings: NSIEA Members shall meet quarterly as determined by the Board of Directors.
- SECTION 2. Special Meetings: Special meetings may be called by the President, or by the majority of the Board of Directors.
- SECTION 3. Place of Quarterly Meetings: The Members shall hold Quarterly Meetings at location designated by the President or by the Board of Directors.
- SECTION 4. Notice of Quarterly Meetings:
- a. The secretary or designated staff shall notify all NSIEA members at least fourteen (14) days in advance of Regular Quarterly Meetings giving the date, hour and the location.
 - b. Notice of special meetings shall require the Board Secretary or designated staff to notify all NSIEA members at least three (3) days in advance of the meeting giving the purpose, date, hour, and location.
- SECTION 5. Quorum:
- a. The presence of a majority of the Board of Directors in person, no less than four, shall constitute a quorum necessary to carry on the business of the NSIEA Board of Directors.
 - b. For the quarterly meetings two-thirds (2/3) of membership will constitute a quorum.
- SECTION 6. Decision of the Board of Directors: The decision of the Board of Directors shall require a majority vote of a quorum of the Board of Directors.
- SECTION 7. Conducting Meetings: All regular and special meetings of the NSIEA shall be conducted in accordance with *Robert's Rules of Order*. The order of business may include, but not limited to: Call to Order, Invocation, Roll Call, Approval of Minutes, Elections of Officers, Officers Reports, Old Business, New Business, Executive Session (if necessary), Concerns, Date, Time and Location of Next Meeting, and Adjournment.
- SECTION 8. Meetings Open to the Public: All regular and special meetings of the NSIEA shall be open at all times to the public with the exception of executive sessions. Notices will be posted or announced of all regular NSIEA board meetings.
- SECTION 9. Executive Session: Executive sessions of the Board may be held to discuss subjects listed below, provided the Board meeting was first convened

public meeting and the question of holding an executive session was determined by a majority vote of the Board.

Subjects which may be considered:

1. matters or the immediate knowledge of which would clearly have an adverse effect upon the finances of the Association;
2. personnel matters that may prejudice the reputation and character of any person, provided the person under discussion may request a public session;
3. matters which by law or Board policy are required to be confidential.

No action on any question shall be taken in executive session. The public shall be excluded from all executive sessions. Staff members are also excluded unless specifically invited by the Board to remain.

ARTICLE VI: ANNUAL MEETINGS

SECTION 1. Annual Meeting: Annual meeting shall be held in the month of August. The order of business may include, but not be limited to: Call to Order, Invocation, Roll Call, Approval of Minutes, Elections of Officers, Officers Reports, Old Business, New Business, Executive Session (if necessary), Concerns, Date, Time and Location of Next Meeting, and Adjournment.

SECTION 2. Place of Annual Meeting: Annual meeting shall be held in a community chosen and designated by the NSIEA Board of Directors.

SECTION 3. Notice of Annual Meeting: The Board of Directors, Secretary, or designated staff shall notify the general membership not less than 30 days prior to the Annual Meeting giving dates, hour and location. Notice of Annual Meeting shall include: TENTATIVE AGENDA, WORKSHOPS, ACTIVITIES, POSSIBLE SPEAKERS/PRESENTERS, AND SOLICITATIONS OF RESOLUTIONS.

ARTICLE VII: STANDING COMMITTEES OF THE NSIEA

Standing Committees of the North Slope Iñupiat Educators Association shall have no powers to make decisions but will act in an advisory capacity making recommendation to the Board of Directors and will consist of, but are not limited to, the following:

- A. BYLAWS Committee
- B. Budget and Fund Raising Committee
- C. Nominating Committee
- D. Issues and Resolutions Committee
- E. Conference Planning Committee
- F: NSIEA Education Programs Review Committee

ARTICLE VIII:
AMENDMENTS

These BYLAWS may be amended at any meeting by a two thirds (2/3) affirmative vote of the Board of Directors and ratified by a majority vote of membership present at an Annual Meeting.

The amendment shall carry out the purpose and objectives of NSIEA as herein expressed.

ARTICLE IX:
RATIFICATION

These BYLAWS were originally ratified by and approved by the NSIEA at its meeting held at

_____ on _____
(time) (date)

Emma Bodfish, President
NSIEA

Arlene Glenn, Secretary
NSIEA