

BYLAWS

SOUTHEAST ALASKA NATIVE EDUCATORS

ARTICLE 1: NAME OF ORGANIZATION

The name of the organization shall be Southeast Alaska Native Educators Association, hereinafter referred to as SANEA.

ARTICLE II: PURPOSE

The primary purpose of the SANEA is to provide a forum for support and a voice of Southeast Alaska Native Educators and to serve as an advocate for Native education issues, that will benefit native children of Southeast Alaska.

ARTICLE III: MEMBERSHIP

SECTION 1. Certified Educators: Membership will be open to Alaska Natives involved in education.

SECTION 2: Native Individuals: this membership will be open to Native* persons who have or are in the process of attaining a Type A / B / C Certificate.

SECTION 3: Degreed Members: This membership will be extended to those Natives who have a degree in other areas and are working in the field of education.

SECTION 4: Associate Members: This organization will be open to other Natives as associate members who are involved in education or are interested in the goals of this organization.

SECTION 5; Affiliate Members: This organization will be open to others as affiliate members and will be non - voting members.

SECTION 6: Honorary Members: Honorary membership will be extended to native elders, degree holding or not.

* Native - as defined by the United States Regulations regarding Indian and Alaska Native status.

SECTION 7: Membership Fee: All members, certified, degreed, and associate, will be required to pay an annual membership fee of \$25.00 and will receive one vote.

All affiliate members will be required to pay an annual membership fee of \$20.00 and will have no vote.

Honorary members will not be required to pay a membership fee.

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ARTICLE IV: BOARD OF DIRECTORS

- SECTION 1: Election of Board Members: The Board of Directors will be elected by membership at large during the annual meeting. The Board of Directors will consist of seven (7) members.
- SECTION 2: Officers: The Board of Directors of SANEA shall include: one Chairperson, one Vice Chairperson, one Treasurer, one Secretary and an Honorary member, elected by the association membership, at the first formal meeting.
- SECTION 3: Terms of Office: The term of office for the Board of Directors shall be staggered, as determined by the Board of Directors.
- SECTION 4: Removal of Officers: Any Board of Directors elected by the membership may be removed with cause by a 2/3 vote of Board of Directors and membership present and voting at a duly constituted meeting, whenever it is in the best judgement of the Board of Directors and membership and such action would be thereby served.
- SECTION 5: Notification and date of Such Action: Proper notice specifying the proposed removal shall be given to the officer(s) to any meeting of the Board of Directors at which such removal shall be considered.
- SECTION 6: Vacancy: A vacancy in any position of the Board of Directors because of death, resignation or removal will be filled by the Board of Directors for the unexpired portion of the term.
- SECTION 7: Chairperson: The chairperson shall preside at all meetings of the Board of Directors, and may sign all letters, reports, and other communications of the Southeast Native Educators Association. The Chairperson will perform other duties as may be prescribed by the Board of Directors.
- SECTION 8: Vice Chairperson: the duties of the Vice Chairperson shall be to represent the Chairperson in assigned duties and to substitute for the Chairperson during his or her absence, he or she shall perform duties as from time to time as may be assigned by the Chairperson or by the Board of Directors.
- SECTION 9: Treasurer: The duties of the Treasurer shall be the custodian of all SNEA funds. He or she shall work closely with the appropriate staff to assure expenditures are authorized. The treasurer will perform other duties as may be prescribed by the Chairperson or the Board of Directors.
- SECTION 10: Secretary: The duties of the Secretary shall be to record the minutes of the meetings of SANEA and any other duties assigned to him or her by the Chairperson or Board of Directors.

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ARTICLE V: MEETINGS

- SECTION 1: Regular Meetings: SANEA Board of Directors shall meet quarterly as determined by the Board of Directors.
- SECTION 2: Special Meetings: Special meetings may be called by the Chairperson, or by a majority poll of the board members by any board member.
- SECTION 3: Place of Meetings: The Board of Directors shall hold meetings at a location designated by the Chairman or by the Board of Directors.
- SECTION 4: Notice of Meetings:
- a. The secretary or designated staff shall notify all board members at least fourteen (14) days in advance of regular meetings giving the date, hour and the location.
 - b. Notice of special meetings shall require the board secretary or designated staff to notify all board members at least three (3) days in advance of the meeting giving the date, hour, location and purpose.
- SECTION 5. Quorum: The presence of a majority of the board members in person, no less than four, shall constitute a quorum necessary to carry on the business of the SANEA Board of Directors.
- SECTION 6. Decision of the Board of Directors: The decisions of the Board of Directors shall require a majority vote of a quorum of the board members.
- SECTION 7. Conducting Meetings: All regular and special meetings of the Board of Directors shall be conducted in accordance with generally accepted rules of operation.
- SECTION 8. Meetings Open to the Public: All regular and special meetings of the Board of Directors shall be open at all times to the public with the exception of executive sessions. Notice will be posted or announced of all regular SANEA board meetings.

ARTICLE VI: ANNUAL MEETINGS

- SECTION 1. Annual Meetings: Annual meetings shall be held in the month of _____
- SECTION 2. Place of Annual Meetings: Annual meetings shall be held in a community chosen and designated by the SNEA Board of Directors.
- SECTION 3: Notice of Annual Meetings: The Board of Directors, Secretary, or designated staff shall notify the general membership not less than 30 days prior to the Annual Meeting giving dates, hour and location. Notice of Annual Meetings shall include: Tentative Agenda, Workshops, Activities, Possible speakers/Presenters, and Solicitations of Resolutions.

